
English 3261

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Good afternoon,

On Friday, April 25th, the Arts and Humanities 2 Subcommittee of the ASC Curriculum Committee reviewed a new course proposal for English 3261.

The Subcommittee unanimously approved the request with three contingencies and 4 recommendations:

1. **Contingency:** The Subcommittee asks that the department provide information in the syllabus (pp. 3-6) about the expected length of the essay assignments and the format/length of the final exam (i.e. take-home vs. in person exams, expected length and approx. number of “short answer” responses, open or closed note, etc.).
2. **Contingency:** The Subcommittee asks that the department clarify the percentage of the final grade given to each assignment, as the percentages listed with the assignment descriptions on pp. 3-6 do not match the “Weighting of Assignments” section on p. 6 of the syllabus.
3. **Contingency:** The Subcommittee asks that the department re-phrase the statement which describes the way in which this course fits into the new General Education Curriculum (syllabus pg. 1 under “General Education Goals and Expected Learning Outcomes”). Since this is a 3-credit hour course, it does not, in and of itself, “fulfill” the “general requirements and expected learning outcomes for the new General Education Theme...”, as the requirement is for students to earn 4-6 credit hours in this category; stating that a single course fulfills the requirement can be confusing or misleading for students. Instead, the Subcommittee suggests wording such as “English 3261 is an approved course in the GEN Theme: Traditions, Cultures and Transformations category.”
4. *Recommendation:* The Subcommittee suggests that the department consider a change to the title of the course. They offer the friendly suggestion of “narrative” or “storytelling” in place of “fiction”, as there are several non-fiction readings in the course calendar.
5. *Recommendation:* The Subcommittee recommends that the department place the course description before the GEN Goals and ELOs on p. 1 of the syllabus.
6. *Recommendation:* The Subcommittee recommends that the department update the Religious Accommodations statement (syllabus p. 11-12), as the name of the Office of Institutional Equity has changed, and the link to the list of Religious Holidays and Observances is missing. The updated statement can be found in an easy-to-copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](#).
7. *Recommendation:* The Subcommittee notes that the syllabus contains two Student Life Disability Services statements (one on p. 11 and one on p. 12); they recommend retaining the statement on p. 12, as it is the most recent.

As a reminder, **contingencies** (in bold above) must be addressed and resubmitted via curriculum.osu.edu before this course can move forward in the approval process the Themes Subcommittee (to be reviewed for inclusion in the GEN Theme: Traditions, Cultures and Transformations category). *Recommendations* (in italics above) should

be implemented when the course is next taught. I will return English 3261 to the department queue via curriculum.osu.edu in order to address the Subcommittee's requests.

Should you have any questions about the feedback of the Subcommittee, please feel free to contact Laura Podalsky (faculty Chair of the Arts and Humanities 2 Subcommittee; cc'd on this e-mail), or me.

Best,
Rachel



Rachel Steele, MA

(Pronouns: she/her/hers / Honorific: Ms.)

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